

MINUTES OF MEETING OF AVENING PARISH COUNCIL HELD ON THURSDAY, 13th SEPTEMBER 2007 AT 7.30PM

The following Councillors were in attendance: Cllr J Parsons (Chairman), Cllr Mrs G Parsons, Cllr Ms A Beszant, Cllr Mrs C Mitchell, Cllr C Redpath, Cllr J Catterall, Cllr Mrs E Oliver, Cllr M Williamson

Also in attendance: Deborah Cook (Clerk), PCSO Sue Fellows, Mrs C Steele, Mr and Mrs Naish

It was **RESOLVED** to vary the agenda to deal with agenda point 4.

40/07 CO-OPTION OF NEW COUNCILLORS

It was **RESOLVED** to co-opt Mick Williamson onto the Parish Council. At the end of the meeting it was **RESOLVED** to co-opt Elizabeth Oliver onto the Parish Council.

41/07 PUBLIC QUESTION TIME

The meeting was adjourned for public questions.

Crime

PCSO Sue Fellows attended to answer questions and give a report on crime in Avening (see attached).

Concerns were raised over antisocial behaviour taking place outside of the shop at night. It was asked whether the bench outside of the shop could be relocated so as to not encourage people to meet there at night. The culprits were known. There had also been problems with shoplifting in the shop during the daytime. There were also concerns over a 999 call made at 1.30am concerning the behaviour. There was no police attendance.

PCSO Sue Fellows advised that ALL those suffering from the antisocial behaviour should call the crime number 0845 0901234 on each occasion it happens. This allows the police to build up a picture of what is happening and hopefully then provide a service accordingly. If anyone is available to attend at the time of the call, then they will. PCSO's can move people on or give antisocial behaviour warnings if needed, which can be the start of the process towards an ASBO (through the courts).

Re the bench. It was suggested that a decision not be made on this tonight. It was noted that the bench was in memory of Jessie Skinner (old postmistress) and so it was well placed outside the shop. Likewise moving it would stop others using the bench for proper purposes.

It was suggested that those suffering the antisocial behaviour should keep a diary so that this can help the police also.

Re the shoplifting. PCSO Sue Fellows advised incidents should be reported to the police on the 0845 number, but if someone was caught in the act then they should call 999 and have the offender arrested. This would likely act as a deterrent to others.

PCSO Sue Fellows asked for volunteers for the Key Information Network (training in November). The Clerk would advertise in the Villager.

The Chairman thanked PCSO Sue Fellows for attending.

APFA

APFA handed in a summary of accounts with an invoice for their annual grant, along with a summary of the last year's work. Full accounts would be submitted as soon as they were signed off. There had been problems with the building of the flying fox and planning permission had to be sought. This was in hand. It was decided that the details of the application would be completed by APFA and then passed to the Clerk to submit as the Parish Council was the landowner.

Jon Glover had been appointed the new chair of APFA. The Chairman thanked Clare Steele for all she had done over the last year.

42/07 APOLOGIES AND REASONS FOR ABSENCE

Cllr T Slater (business) - approved

42.1/07 Absence of Cllr T Slater

It was **RESOLVED** to accept the absence of Cllr T Slater for a further period of 1 month.

43/07 ELECTION OF VICE CHAIR

It was **RESOLVED** that there would be no vice chair for the remainder of the year.

44/07 MINUTES OF PREVIOUS MEETINGS

It was **RESOLVED** to accept and sign the minutes of the meeting held on Thursday, 14th June 2007 and Thursday 12th July 2007.

45/07 DECLARATIONS OF INTEREST

Cllr J Parsons declared an interest in all planning matters because of his position as District Councillor sitting on the planning committee at CDC.

Cllr Mrs C Mitchell declared an interest in the post office bench issue.

Cllr J Catterall declared an interest in the planning application for 9 Pound Hill.

It was **RESOLVED** to vary the agenda to deal with agenda point 10

46/07 PLANNING

46.1/07 New Planning Applications

07/02148/FUL CT7747/D **9 Pound Hill, Avening** – erection of porch to front elevation and installation of two front dormer windows – Members had no objection to the application

07/02105/FUL CT2348/1/J **28 Sandford Leaze, Avening** – erection of single storey extension – Members had no objection to the application, but noted that the development had already started before receiving planning permission.

46.2/07 To ratify planning decisions made since last meeting

07/01637/LBC CT3159/D **Glebe House Cottage, New Inn Lane – creation of a new pedestrian access from New Inn Lane through new gate in junction of cartilage structure stone wall** – members objected on the basis that the property in is in the conservation are and the wall is of historic importance and value to the village in its original form. Making a hole in the wall and adding a new gate will not be in keeping with the character and history of the area.

07/01638/FUL CT3159/E **Glebe House Cottage, New Inn Lane – creation of a new pedestrian access from New Inn Lane through new gate in junction of cartilage structure stone wall**– members objected on the basis that the property in is in the conservation are and the wall is of historic importance and value to the village in its original form. Making a hole in the wall and adding a new gate will not be in keeping with the character and history of the area.

07/01352/FUL CT7989/A **61 High Street – loft conversion with new dormer window and rooflight to existing roof – amended plans** – members noted the removal of the larger dormer window at the back of the property overlooking neighbours gardens and noted the conservation rooflights in its place – members had no objection.

07/01740/FUL CT.6714/B **47 Nags Head Lane – retrospective application for wooden summerhouse** – Members had no objection

07/01951/FUL **9 Lawrence Road, Avening** - Erection of single storey extension to rear of property to form ancillary accommodation with formation of parking bay and bicycle store

It was **RESOLVED** to ratify planning decisions made since last meeting

46.3/07

Decision Notices Received

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|------------------------------|----------------------|---|
| 07/01327/FUL | CT7867/B | Leonards Brook Cottage, 1 Old Hill, Avening – alterations and extensions to south elevation – decision notice 11 th July 2007 permission refused. |
| 07/01293/LBC | CT6480/E | Avening House – alteration to form separate temporary living accommodation for caretaker – listed building consent granted 12 th July 2007 |
| 07/01202/FUL | CT6480/F | Avening House – sub-division of part of building to provide one additional residential unit – Decision notice 12 th July 2007 permits |
| 07/00921/LBC | CT4134/K | The Coach House, Hampton Hill – amendment to previous listed building consent CT4134/H to include internal and external alterations |
| 07/01365/FUL | CT5302/K | 29 High Street, Avening – subdivision of ancillary accommodation to form separate dwelling - Decision Notice 7 th August 2007 permits |
| 07/01740/FUL | CT6714/B | 47 Nags Head Lane, Avening – retrospective: wooden summerhouse – Decision Notice 16 th August 2007 permits |
| 07/01638/FUL
07/01637/LBC | CT3159/E
CT3159/D | Glebe House Cottage, New Inn Lane – creation of new pedestrian access from New Inn Lane through new gate in junction of cartilage structure stone wall – Decision Notice 22 nd August 2007 permits (planning and listed building consent) |
| 07/01352/FUL | CT7989/A | 61 High Street, Avening – loft conversion with new dormer windows and rooflight to existing roof - Decision Notice 22 nd August 2007 permits |
| 07/01951/FUL | CT0525/R | 9 Lawrence Road, Avening - Erection of single storey extension to rear of property to form ancillary accommodation with formation of parking bay and bicycle store – Decision Notice 30 th August 2007 permits |

46.4/07 Parish Notifications

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|--------------|-----------|--|
| 07/01293/LBC | CT6480/E | Avening House – alteration to form separate temporary living accommodation for caretaker – ADDITIONAL INFORMATION |
| 07/01202/FUL | CT6480/F | Avening House – sub-division of part of building to provide one additional residential unit – ADDITIONAL INFORMATION |
| 07/01365/FUL | CT.5302/K | 29 High Street – sub-division of ancillary accommodation to separate dwelling – ADDITIONAL INFORMATION |
| 07/01352/FUL | CT.7989/A | 61 High Street, Avening – loft conversion with new dormer windows and rooflight to existing roof (alteration to design of dormer windows)- ADDITIONAL INFORMATION x 2 |
| 07/00921/LBC | CT.4134/K | The Coach House, Hampton Hill – amendment to previous listed building consent CT4134/H to include internal and external alterations – ADDITIONAL INFORMATION |

46.5/07 Tree Works Decisions

- Folly House, 22 Point Road, Avening – 1) twin stemmed sycamore – fell, 2) sycamore – lift canopy by 2m, 3) twin stemmed Ash – fell, 07/01842/TRECON, CT.CONTR 2348

46.6/07 Overhanging Trees

Alan Watson had looked at the trees along the High Street. He advised vegetation was hanging a little low and would hang lower if wet. There was no major works needed to any of the trees. It was **RESOLVED** to put a piece in the Villager advising people to check/trim their trees and advising of the action to be taken if in the conservation area, or subject to a tree preservation order.

47/07 MATTERS ARISING FROM THE MINUTES

Grasscutting

It was **RESOLVED** to extend the cut to include the bench area at Rectory Lane.

Ash Path

Cllr J Parsons had visited the site with HGM. There was an area on Ash Path that needed additional work. It was **RESOLVED** to authorise HGM carrying out this work as a one off clearance. It was agreed that if there were additional area that were overgrown HGM would let us know.

The Clerk was asked to write to Marcus Campbell of Sandford House re the state of the paddock/orchard abutting Ash Path and asking him to tidy it up.
The Clerk should approach the County to investigate taking over the maintenance of Ash Path and see how money for maintenance would be made available under the Gloucestershire Charter.

48/07 FINANCE

48.1/07 Budget Status and Balance at Bank

The current balance at bank was £5,024.62 with £18,370.51 now in the deposit account with projected expenditure and year end balance as set out on the monthly budget sheet.

48.2/07 Bills for Payment

It was **RESOLVED** to approve the following bills for payment :

▪ Clerk's Salary less NI/Tax plus Expenses	£512.15
▪ CPRE annual membership(direct debit)	£27.00
▪ HGM	£210

48.3/07 Cheques issued since the last meeting:

It was **RESOLVED** to approve the following cheques/payments issued since last meeting

- Moore Stephens £158.62
- Clerk's Salary plus expenses £387.48
- HGM Ltd £210.00

48.4/07 External Auditor's Report for the year end March 2007

It was noted that the council has received a clear audit report for the year end March 2007.

48.5/07 To consider grant request from the Gloucestershire Chest Fund Ltd

It was **RESOLVED** to grant £50 to the Gloucestershire Chest Fund

48.6/07 To consider appeal request from Gloucestershire Wildlife Trust

It was felt that the project was not sufficiently local to Avening to be able to provide assistance.

48.7/07 Staff matters :

The Clerk agreed that the meeting did not need to go into closed session

48.7.1 To approve the statutory increase in annual leave from 1st October 2007

It was **RESOLVED** to approve the statutory increase.

48.7.2 To approve monthly pay by standing order for the Clerk

It was **RESOLVED** to approve monthly (basic) pay by standing order for the Clerk

49/07 PROCEDURAL MATTERS:

49.1/07 To adopt and sign the second Gloucestershire Charter

It was **RESOLVED** to adopt the second Gloucestershire Charter and it was signed accordingly.

50/07 PARISH PLAN

50.1/07 Public Consultation Event of 3rd June 2007

The report arising from the 3rd June consultation was deferred until a later meeting as more time was needed to discuss and prioritise projects.

It was agreed that results should be published in the Villager (summary) and on the website.

50.2/07 Dog Waste Bins

There was further discussion regarding the siting of the dog waste bins (this was to be explored from last meeting and no formal decision regarding siting had been taken). The previously suggested sites had been explored with CDC and they were happy to install and for SITA to empty.(1 on Rectory Lane near the houses, 1 at West End, 1 at Woodstock Lane/social club on the triangle of land, by the stream, owned by the council). The sites for exploration were now Woodstock Lane as previously - neighbours would be consulted. Rectory Lane - the entrance to the playing fields next to no 38 - the neighbours would be consulted. The recycling site at Sunground - CDC, County and perhaps the playgroup would be consulted. The bins would then be ordered.

50.3/07 Autumn Village Clean Up

It was decided to hold an autumn clean up on Saturday 3rd November 2007 from 10.30am-11.30am, meeting at the Hall. The Clerk would arrange bags and gloves.

It was **RESOLVED** to vary the agenda to deal with agenda point 9

51/07 VILLAGE HALL

Progress on the hall handover was deferred until next month.

The box of consultation responses from the shop had not been located. An article will be put into the Villager thanking those who replied and asking any volunteers to come forward again.

At 9.20pm Cllr J Catterall left the meeting.

52/07 Correspondence for Action:

- Gloucestershire Highways – part night operation of street lighting to comment on proposal – Councillors were keen to turn off additional lights if appropriate. The suggested amendments would be sent back to Gloucestershire County Council.
- Letter from Julie Girling re Flooding Protection – sandbags and drainage wardens – an article would be placed in the Villager to try and get a volunteer drainage warden.
- Licensing Act 2003 2nd statement of licensing policy – deadline 19th October 2007 - noted
- Cotswold Tree Warden Scheme - request for volunteer tree warden – CDC - noted
- Glos CC flood damage to public rights of way - noted
- CDC – Revised Model Code of Conduct - noted
- GRCC – invite to AGM on Thurs, 27th September 2007, Maisemore - noted
- CDC – Cotswold Core Strategy – have your say leaflets - noted
- South West Regional Assembly – public consultation – review of additional pitch requirements for Gypsies and Travellers in the South West - noted
- GAPTC August Newsletter 2007 and Training Opportunities - noted
- GAPTC AGM invite Saturday, 13th October 2007, Dolphin Hall, Tetbury - noted
- Parish Charter Test Group Meeting – 13th September 2007 - noted

**The Next Meeting of Avening Parish Council will be held on
Thursday, 11th October 2007 at 7.30pm
In Avening Memorial Hall**

There being no further business the meeting was closed at 9.40pm